

Technology Checklist

\$ - free

Recording Tools

Meeting Software

- [Zoom](#)
- [Microsoft Teams](#)
- [Google Meet](#) \$

Podcast Platforms

- [Riverside.fm](#)
- [Zencastr](#)
- [Squadcast](#)
- [Soundtrap](#) by Spotify

Editing Software

- [Adobe Audition](#)
- [Audacity](#) \$

Hosting Platforms

- [Podbean](#)
- [Libsyn](#)
- [Buzzsprout](#)

If you want to record with no budget:

- Use your organization's meeting software or create a free Google account to record with Google Meet.
- Download Audacity to edit the audio track.

Equipment

Microphones

Be sure to confirm that your microphone will work with your setup! Not all microphones offer USB connectivity. If you select a microphone with an XLR connector, you may need a separate audio interface to use it with a computer.

- [Blue Yeti](#)
- [Shure MV7X](#)
- [Rode Procaster](#)
- [Audio Technica BPHS1 Broadcast Headset](#)

Headphones

Any headphones will work! Using an existing headset or earbuds will work. You may find you prefer professional headphones when editing, which will produce a clearer sound.

- [Sennheiser Professional HD 200 Pro](#)
- [Shure SRH440A](#)

USB Audio Interface

For use with XLR microphones

- [Focusrite Scarlett Solo](#)

